

**Germantown High School
Back-to-School Procedures (Updated 8-27-20)**



Topics	Information
GHS General Information	<ul style="list-style-type: none"> ● Masks must be school appropriate (similar to clothing per the student handbook) and worn while in the building. Failure to comply with the mask mandate will result in being transferred to virtual only instruction. ● Each student will be given 2 reusable masks, provided by the Germantown School District, sent to us from the State. ● GSD Back to School Plan: https://www.gsdwi.org/district/return-to-school-2020-2021.cfm ● GHS Return to School Plan: https://www.gsdwi.org/district/ghs_aday_bday.pdf ● GHS A-Day/B-Day Schedule: https://drive.google.com/file/d/1VHoqWtsKey9Zuub7Ro7vAfeLMh9zPaGd/view ● GHS Tone Schedule: https://drive.google.com/file/d/15-WZK5v8OdQHqggLhMbiu030yt7YXTIn/view ● GHS and KMS Hybrid Plan Information: https://www.gsdwi.org/district/HybridModel_082620.pdf ● Riteway Bus Procedures: https://www.gsdwi.org/district/GORiteway_Safety.pdf ● GHS Cleaning Plan: https://www.gsdwi.org/district/cleaning/GHS_Cleaning.pdf
Virtual Learning and Technology (Schoology)	<ul style="list-style-type: none"> ● GHS Schoology Link: https://schoology.gsdwi.org/login/ldap?&school=1590399799 ● Students who are attending virtually only, or on their virtual day (A or B), should be logged in to Schoology at the time their class starts (see GHS Tone Schedule above). ● Students' Schoology courses will open for access on Monday, August 31st, but students can log in now to make sure their logins work. If you have issues with this, please email: helpdesk@gsdwi.org ● Teachers will communicate reminders to students and families via email to check Schoology for live streams of their classes. ● Attendance will be taken for in person, the A or B Day students off-site, and virtual-only students. Teachers will communicate future attendance expectations, but for the first few weeks, plan on being logged in at the time of your class.

<p>Cafeteria</p>	<ul style="list-style-type: none"> • Our new Cafeteria has a capacity of 900 with seating for 800. With the A-day/B-day schedule, lunches will have between 313-346 students per lunch period, with two lunch periods. If we need to adjust this, we will utilize a portion of the Resource Period to re-allocate Period 3B, 1st lunch, Period 5 and 2nd lunch. • Hand sanitizer will be available throughout the cafeteria. Students are encouraged to use sanitizer before eating. • Tables will be appropriately spaced out and seating will be limited at each table. • Tables will be marked for social distancing. Seats that are not to be used will be marked with a blue X. • Masks will be required to be worn unless students are eating or drinking. • The breakfast program will run from 7:00-7:15 AM, rather than 6:45-7:15 AM.
<p>Hallways & Passing Time</p>	<ul style="list-style-type: none"> • Students will be expected to walk on the right side of the hallway while traveling between class. • Students must wear masks in the hallways. • Passing times will remain five (5) minutes, but we will monitor traffic and make any changes, if necessary.
<p>Student Arrival & Dismissal</p>	<ul style="list-style-type: none"> • Students should go to their lockers if necessary but not congregate in groups. Students are encouraged to report directly to their 1st period classroom upon arrival. • The breakfast program will run from 7:00-7:15 AM, rather than 6:45-7:15 AM in order to compress contact time before school. • Dismissal will be similar to previous years, as students choose to leave GHS through various exits on the east side of GHS. Masks must be worn onto the bus or until the student reaches their vehicle.
<p>Busing</p>	<ul style="list-style-type: none"> • Riteway Bus Procedures: https://www.gsdwi.org/district/GORiteway_Safety.pdf • Buses will arrive at GHS no earlier than 6:50 AM to minimize the time students would be in common areas, hallways, etc. • Buses will leave at the normal times after school. Bus drivers will have additional information for students regarding entry, seating, and dismissal from the bus.
<p>Lockers and Backpacks</p>	<ul style="list-style-type: none"> • Students will be able to carry their backpacks with them at this time; this is a change from previous procedure. • In order to minimize risk, students should limit their trips to their lockers.
<p>Student Parking</p>	<ul style="list-style-type: none"> • Separate communication will be sent out to juniors and seniors regarding parking.
<p>Visitors</p>	<ul style="list-style-type: none"> • Visitor access will be limited to absolutely necessary essential business. Please expect that many parent meetings will be conducted over the phone or via Google Meet. • All visitors must check in at the Main Office.